



PURCHASE ORDER
IBP Road, Constitution Hills, Quezon City

Supplier	AZAFRAN CATERING SERVICES	PO No.	2023-05-0049
Address	4 London St. Capitol Homes, Matandang Balara, Quezon City	Date	May 31, 2023
Tel. No.	09398647790	PhilGEPS No.	289242
TIN	260-832-778-000	Mode of Procurement	NP - Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor	Delivery Term	FOB Destination
Date of Delivery	Please see details below	Payment Term	within 15-30 days upon complete submission of supporting documents.

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	lot	Public Resource Management Course (Financial and Procurement) Venue: 4th Floor Resource Center Building, CSC Central Office Date: June 7, 2023 Type of Serving: Buffet Set-up Food Requirement:			
	pax	AM Snack: One (1) Snack & Beverage	64	80.00	5,120.00
	pax	Lunch: Soup, Three (3) viands, dessert, beverage and rice	64	220.00	14,080.00
	pax	PM Snack: One (1) Snack & Beverage	64	80.00	5,120.00
		Meals for the conduct of Orientation and Updates on Republic Act (R.A) 9184 Venue: 4th Floor Resource Center Building, CSC Central Office Date: June 8-9, 2023 Type of Serving: Buffet Set-up Food Requirement:			
	pax	AM Snack: One (1) Snack & Beverage	96	80.00	7,680.00
	pax	Lunch: Soup, Three (3) viands, dessert, beverage and rice	96	220.00	21,120.00
	pax	PM Snack: One (1) Snack & Beverage	96	80.00	7,680.00
		<i>Other Specifications:</i> - With free flowing brewed coffee, with creamer and sugar - With candies or nuts per table - Caterer to provide tables and chairs with linen and centerpiece - No use of service elevator -Service Provider must ensure quality of food and drinks prior to actual serving - Menu proposal shall be submitted with the quotation xxxx-Nothing Follows-xxx PR No. 2023-05-0672 (OFAM-PMD) BAC Resolution No.: 2023-092		x 2 days	36,480.00
					72,960.00

Total Amount in Words Ninety Seven Thousand Two Hundred Eighty Pesos Only **97,280.00**

At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

ARMINA P. DORONILA

Signature Over Printed Name of Supplier

May 31, 2023

Date

Very truly yours,

ATTY. KARLO A. B. NOGRALES

Signature over Printed Name of Authorized Official

Chairperson

Designation

Fund Cluster _____
Funds Available OF P97,280.00

ESCARLET G. CONDE
Signature Over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No. _____
Date of the ORS/BURS: _____
Amount P97,280.00